

Serena S. Williams

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Objective

To further will my knowledge of design, project management, and develop technical skills to use throughout my career.

Education

California State Polytechnic University, Pomona

December 2023

Bachelor of Science Civil Engineering – General Option

El Camino College, Torrance CA

June 2021

Associates of Science Physics, Mathematics, General Science

Related Course Work

Statics, Material Mechanics, Fluid Mechanics, Survey Engineering/L, Structural Analysis/L, Geotechnical Engineering/L, Civil Engineering Materials/L, Construction Engineering/L, Design Reinforced Concrete

Technical Skills

AutoCAD Inventor – Solid Modeling, Assemblies and Two Dimensional Drawings

Autodesk - Civil3D

Bluebeam

Bid 2 Win (B2W)

Vista by View Point – Construction Accounting Software

Experience

Griffith Company - Summer Field Intern

June 2022 – August 2022

- Jobsite: Port of Los Angeles
- Maintained and updated RFI and Submittal Logs
- Aided in drafting RFIs and Submittals to hand off to owner
- Updating and revising As-Built Drawings
- Tasked in doing Takeoffs of Area, Volume, and Quantity
- Quality Assurance Job Walks

El Camino College - Ambassador

July 2019 – August 2021

- Coordinate and host orientations, information sessions, tours, and application workshops to over 8,000 potential students
- A direct liaison between student and faculty in regard to counseling, admissions, and financial aid
- Trained new Student Ambassadors on roles, duties, and expectations

Clubs and Organizations

Maximizing Engineering Potential

August 2021 – Present

Associated Students Organization

August 2020 – January 2021

Senator of Industry and Technology

- Created storyboards, filmed and edited social media content for promotions
- A direct liaison for students to and Dean of Industry Technology Department
- Managed time sensitive projects for student body